Getting Started with Assessments

Dec. 7 , 2025

Teacher Dashboard General Navigation

Switch between **languages** (if you teach multiple).

Switch between **groups (if you teach multiple)**

Switch between **sections** on the dashboard

Dashboard
Assess & Teach
Reports
Teacher Toolbox
Settings

School G1-Rodriguez
23 students

English | Español
Group: School G1-Rodriguez
Refresh

Assessments | Weekly Checklist | Student Dashboard Controls | Instructional Resources

Assessments Window 3 (Jul 21 - Sep 19)

Status
21 Incomplete
2 Complete

Search

Chantelle Bartlett
Abbas Boyle
Sylvie Connor
Abby Davies
Jayden Fitzgerald
Floyd Hebert
Craig Henderson
Janice Hendricks

Start the Assessment

Step 1: Use the Start button (below the student names) to begin assessments for your class.

Step 2: Make Sure Students Can **See** the Assessments. Click Here To Check Assessment Visibility

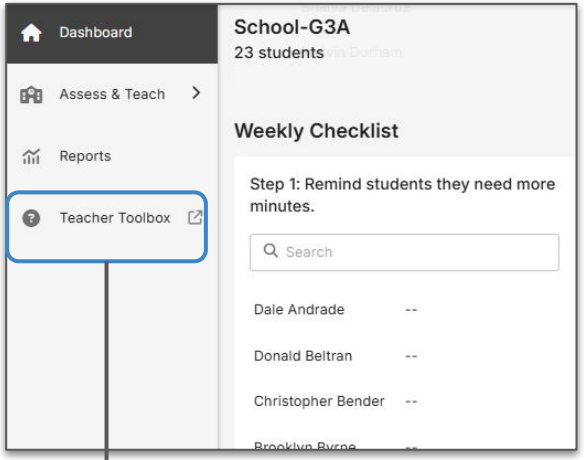
Step 3: Tell students to start assessments

Reminders

- The list on the left shows students who still need to complete assessments. Remind students to complete their assessments.
- Click on the Completed Students to check results.
- Grade assessments if applicable (e.g. fluency or writing)

Teacher Toolbox contains materials to prepare students, teachers and families to be successful with this program

Access the Teacher Toolbox from the Teacher Dashboard



Find **tools, tips, and guides** to support your teaching and get the most out of the program.

Level Learning Avanza Boost

Product Overview

Teacher Toolbox

Assessment	Getting Started	Prepare Students (Avanza)	Prepare Students (Boost)	Prepare Students (Mandarin)
Weekly Checklist for Practice	Getting Started	Prepare Students (Avanza)	Prepare Students (Boost)	Prepare Students (Mandarin)
Instructional Resources	Writing	Library		

“Assessments” Section of the Teacher Dashboard

Focus on **Assessments** during the assessment window.
This section will disappear once the assessment window is over.

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Review the **steps** and **reminders** for what to do during the assessment window.

A Note about TK and Kinder - Reading Readiness

TK and Kinder students most likely will not be assessed till later in the school year.

The Assessment section of the Teacher Dashboard will only show up when the Assessment window applicable to Pre-K and Kinder opens.

Students new to the language need to first learn and practice Foundational Skills

Assess Reading Comprehension

Students Not Ready for Reading Practice

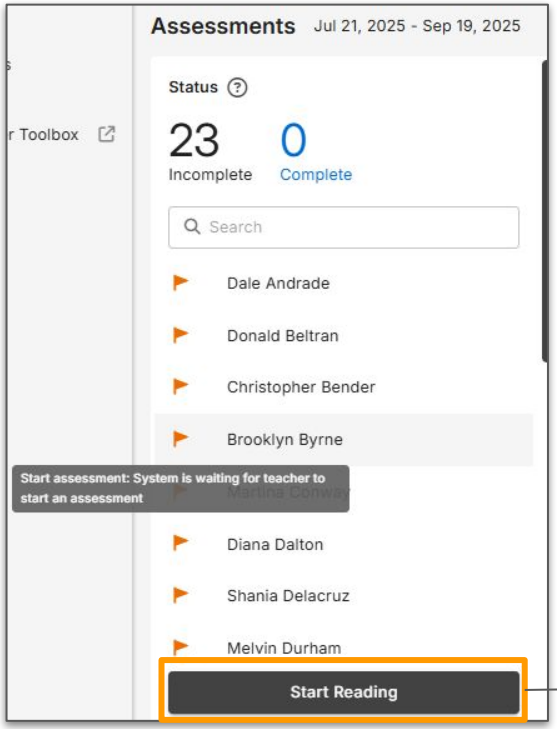
No Books and Quizzes will appear under My Tasks on the Student Dashboard

Student Ready for Reading Practice

Personalized Books and Quizzes will appear under My Tasks on the Student Dashboard

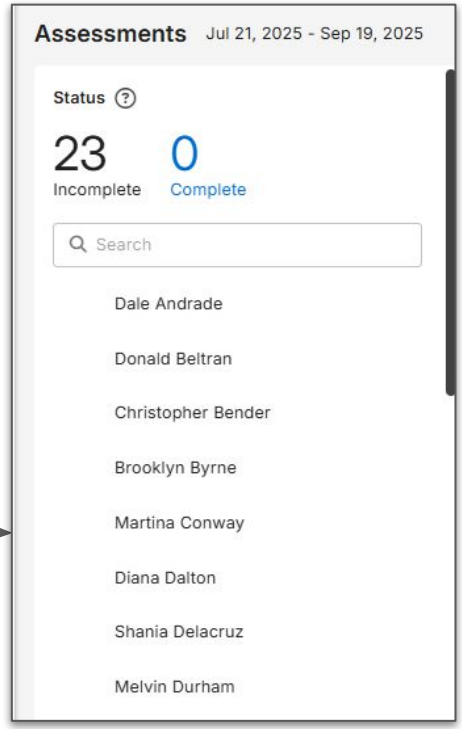
Continue with Phonics/First Steps practice until the entire sequence is completed.

Before the Assessment - “Start” Assessments on the Teacher Dashboard



The system is already setup with the proper options. Click “Next” until you see the message

“Assessments have been started for X students”

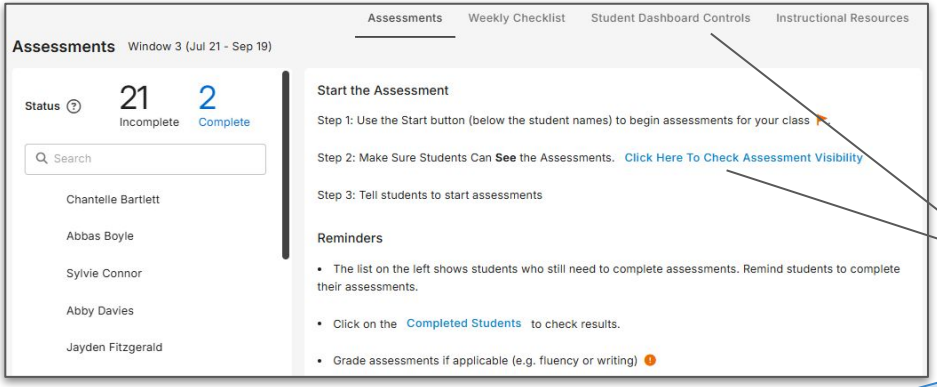


Before the Assessment - Plan the time

- Find time in your week for each student to complete the assessments.
  - Plan for three to five 20 minute sessions within the assessment window so students can complete enough assessments to determine their instructional level.
  - Students can “Save and Submit Later” if needed.

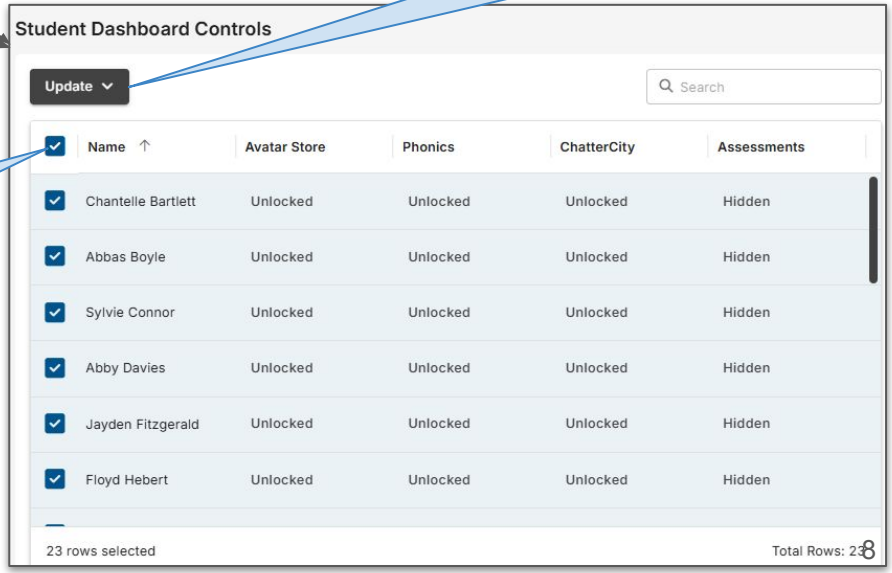
Before the Assessment - Make Sure Students Can “See” the Assessments

From Teacher Dashboard, check assessment visibility in the “Student Dashboard Controls” section before asking students to complete the assessment.



2. Click “Update” to set the Assessments “visible”

1. Select the students who are ready to take the assessments



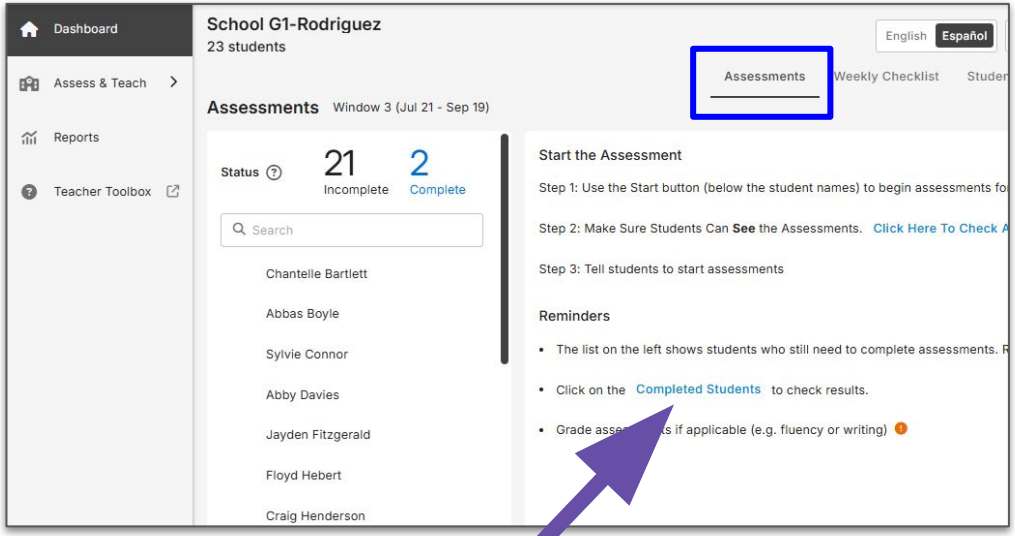
Before the Assessment - Prepare Students for the Assessment

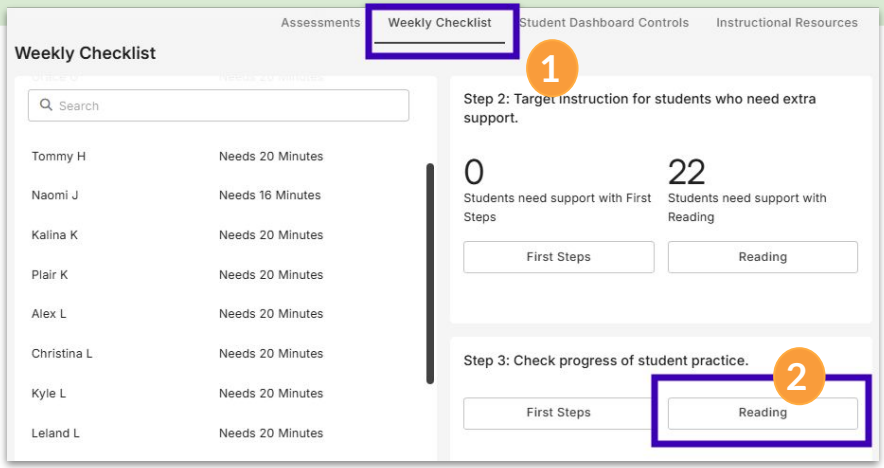
- Take a few minutes to **review the presentation ahead of time** so you're ready to go.

Avanza Assessment Preparation	Boost Assessment Preparation	Level Learning Assessment Preparation

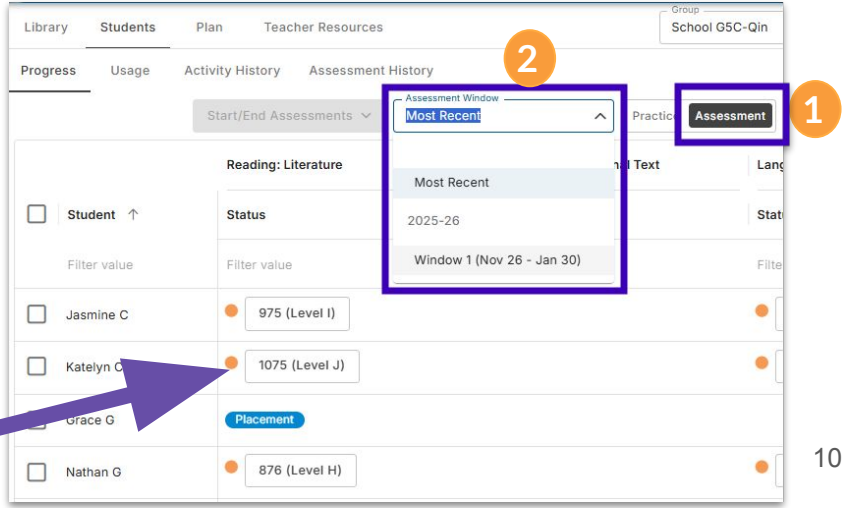
- **Review the Assessment Preparation** slides with your students so they feel ready.
- **Show it the day of or the day before** the assessment, and be sure to **schedule** time for it.
  - **Pause** to check in and make sure students understand what's being shared.
  - **Wrap up by asking students** what strategies they plan to use during the assessment.
- **Remind them** that the entire test will be in the target language—especially important if you're using English slides to support early readers.
- **For lower grades (e.g. G1, G2), conduct assessments in small groups (4-5 students)**

Check Assessments Status and Results



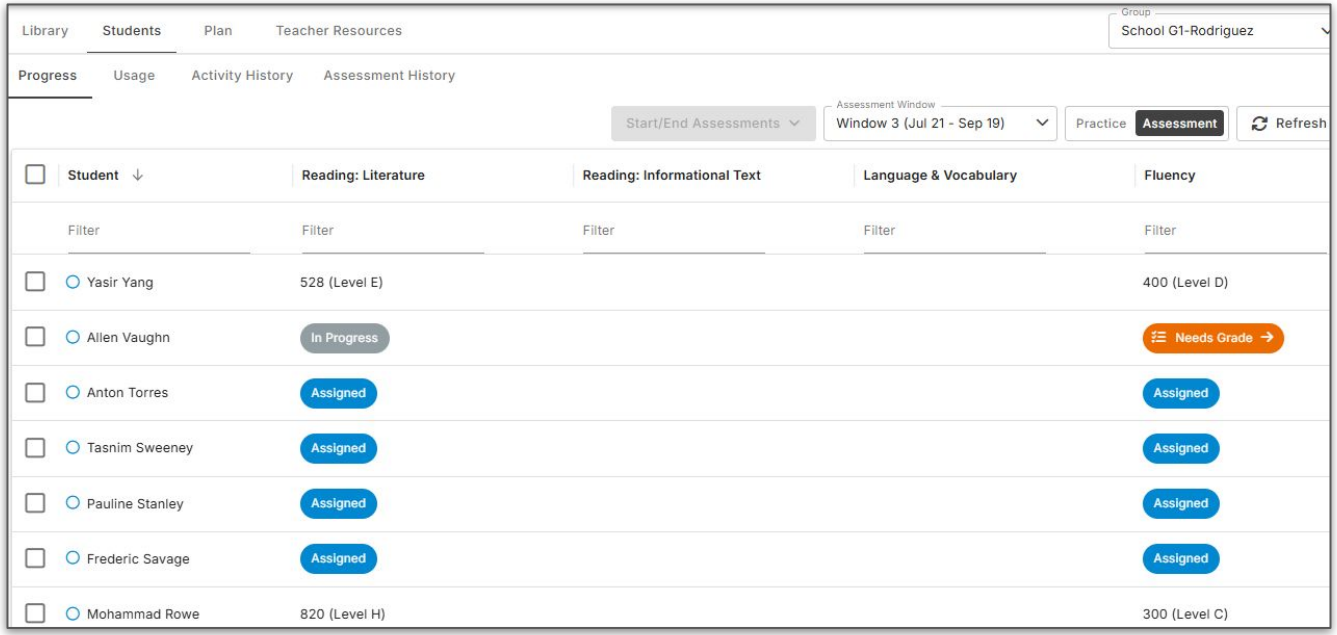


During Assessment Window, the Assessment Section on the Teacher Dashboard is visible and provides useful shortcuts



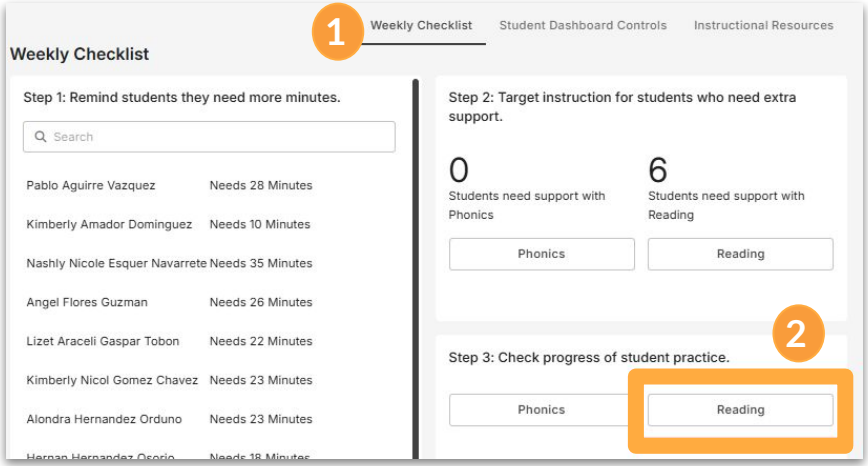
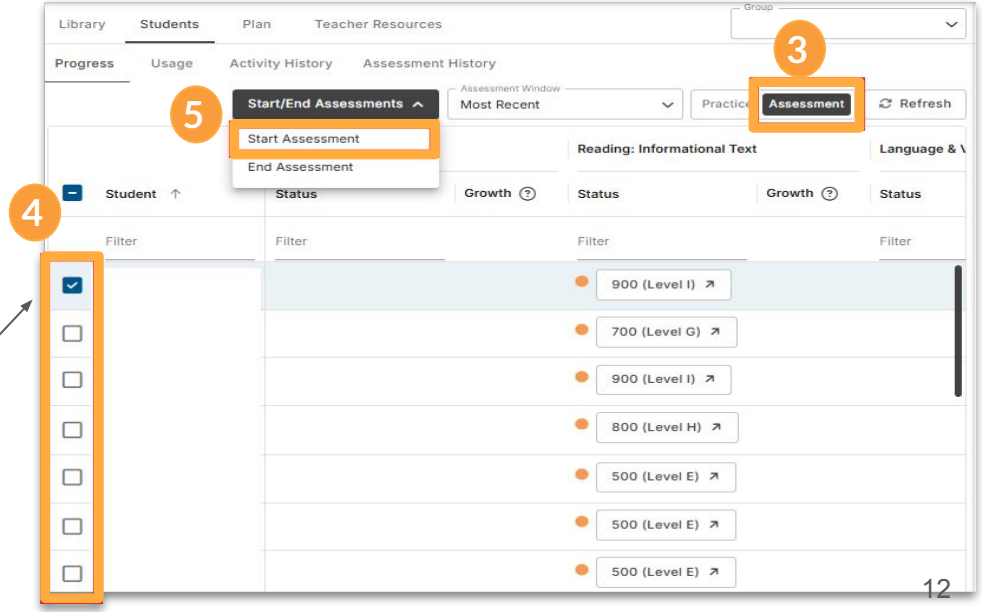
After Assessment Window closes, you can check status from previous assessment windows anytime following these steps.
Click on the ### (Level) to see details.

Check Assessments Status and Results



### (Level ___)	Students have completed the assessment and the result is shown. **Click on the result to see details.**
Assigned	Assessments are available for students to take but students have not started.
Needs Grade	Requires teachers to grade submitted response
InProgress	Students are working on the assessments

Students' Assessment Results Not At the "right" Reading Level

If you think student's starting Reading Level is way off, you can **reassess** even after Assessment Window is closed. The new assessment results will dictate the books and quizzes under "My Tasks" on the student dashboard.

Teacher Dashboard